

## University YES Academy Board of Directors

Date: Tuesday, August 22, 2017 Time: 5:30p.m. Place: University YES Academy, 14669 Curtis St., Detroit, MI 48235

### Organizational Board Meeting Minutes

1. Call to Order: Meeting called to order at 5:46 pm by Mr. William Shield, President.
2. Roll call of Board members

Name	Present	Excused	Absence
William Shield, President	X		
Damali Sahu, Vice President	X		
Ali Matthews, Secretary	X		
Shawn Hill, Member	X		

#### NPFE Staff Present:

Tracy Barrett, Business Manager  
Robert Hines, Principal  
Paris Hodge, CFO  
Machion Jackson, COO  
LaTasha Tucker, Operations Coordinator

#### Others Present

Joseph Kopietz, Clark Hill

3. Nominate temporary chairperson-William Shield nominated as the Temporary Chairperson. Motion moved by Ms. Matthew, seconded by Ms. Hill, unanimous.
4. Approval of Agenda-Amendment to the agenda, move agenda item number 9a to agenda item number 7. Motion moved by Ms. Matthews, seconded by Ms. Hill, unanimous.
5. Approval of Minutes-Approved, motion moved by Ms. Matthews, seconded by Ms. Hill, unanimous.
6. Public Comment (limited to agenda only) -none
7. Principal's Report.....Robert Hines-Approved, motion moved by Mr. Shield, seconded by Ms. Hill, unanimous.
8. Organizational Action Items
  - a. Nomination and election President of Board of Directors-William Shield; Motion moved by Ms. Sahu, seconded by Ms. Matthews, unanimous.

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The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact the principal at (313) 270-2556 prior to the meeting.

- b. Nomination and election Vice-President of Board of Directors-Damali Sahu; Motion moved by Ms. Matthews, seconded by Mr. Shield, unanimous.
- c. Nomination and election Secretary of Board of Directors-Shawn Hill; Motion moved by Ms. Matthews, seconded by Mr. Shield, unanimous.
- d. Nomination and election Treasurer of Board of Directors-Damali Sahu; Motion moved by Mr. Shield, seconded by Ms. Matthews, unanimous.
- e. Resolution indicating Board will comply with all the laws, rules and regulations-Yes, motion moved by Mr. Shield, seconded by Ms. Sahu, unanimous.
- f. Resolution to designate the person responsible for posting regularly schedule, special meetings notice-Employee of New Paradigm for Education; Motion moved by Mr. Shield, seconded by Ms. Hill.
- g. Resolution designating public places to post calendar and individual meeting notices of regularly scheduled and special board meetings notices-Outside doors and Website; Motion moved by Mr. Shield, seconded by Ms. Hill, unanimous.
- h. Resolution setting date, time and place of regular board meetings and annual budget hearing-Fourth Tuesday of the month at 5:30 pm; Motion moved by Mr. Shield, seconded by Ms. Hill, unanimous.
- i. Adoption of Resolution designating depositories for academy funds and authorized signatures for funds and accounts-Comerica Bank; Motion moved by Mr. Shield, seconded by Ms. Hill.
- j. Adoption of Resolution Designating Board member and Personnel eligible to sign Academy checks-Damaili Sahu, Ralph Bland, Paris Hodge, and Machion Jackson; Motion moved by Mr. Shield, seconded by Ms. Hill, unanimous.
- k. Appointment of Legal Counsel-Clark Hill; Motion moved by Mr. Shield, seconded by Ms. Hill, unanimous. Ali Matthews requested someone from Clark Hill with an education specific background.
- l. Appointment External Auditor-Gregory Terrel & Associates; Motion moved by Mr. Shield, seconded by Ms. Matthews, unanimous. Paris Hodge requested a motion to put an auditor for bid for UYA. UYA will participate in a joint proposal with the other New Paradigm for Education schools.
- m. Appointment Chief Administrative Officer-Damali Sahu; Motion moved by Mr. Shield, seconded by Ms. Matthews.
- n. Appointment of AHERA contact person-School principal; Motion moved by Ms. Hill, seconded by Mr. Shield, unanimous.
- o. Appointment of Homeless Liaison/McKinney Vento Act contact person--School principal; Motion moved by Ms. Hill, seconded by Mr. Shield, unanimous.
- p. Appointment for Freedom of Information Act (FOIA) contact person-School principal; Motion moved by Ms. Hill, seconded by Mr. Shield, unanimous.

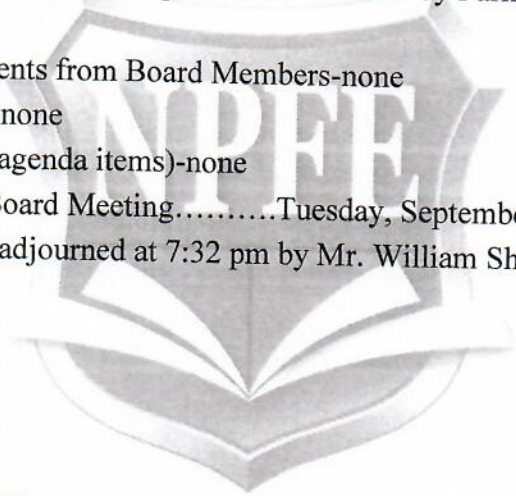
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- q. Appointment of Sexual Harassment contact person-School principal; Motion moved by Ms. Hill, seconded by Mr. Shield, unanimous.
- r. Appointment Title VI, Title IX, and Section 504, Civil Rights contact person, Primary Media Contact-School principal; Motion moved by Ms. Hill, seconded by Mr. Shield, unanimous.
- 9. Board Action Items
  - a. Approve Resolution of Borrowing-Motion moved by Mr. Shield, seconded by Ms. Sahu.
- 10. Administrative Reports
  - a. Financial Report.....Finance Department-Presented by Paris Hodge, CFO
- 11. Board Development
- 12. Other Business/Comments from Board Members-none
- 13. Authorizer Comments-none
- 14. Public Comment (non-agenda items)-none
- 15. Confirmation of next Board Meeting.....Tuesday, September 26, 2017-Confirmed
- 16. Adjournment-Meeting adjourned at 7:32 pm by Mr. William Shield, President.



*[Handwritten Signature]*  
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 Board of Directors, Secretary

*9-26-17*  
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 Date

NEW PARADIGM  
 FOR EDUCATION

*All meeting attendees are invited to make public comments after signing their name on the sign-up sheet immediately preceding the meeting. Comments must be limited to two minutes.*

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