

Fire, Tornado, and Shelter-in-Place Drill Report Form

School Name: University YES Academy

Academic Year 2016-2017

School Administrator Signature: *Erin Wills*

In accordance with Public Act 12 of 2014, all Michigan schools must conduct five (5) Fire Drills, two (2) Tornado Drills and three (3) Lockdown drills for a total of ten (10) drills annually. Please note that the first compliance deadline for this new law is Monday September 15, 2014.

FIRE (Stotal):

3 Fire Drills Before December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments - Total Time of Drill
1 of 5	10/04/2016	1:40 PM	Principals Spencer & Wills	<i>Erin Wills</i>	<i>10 minutes</i>
2 of 5	<i>11/11/2016</i>	<i>10:30 AM</i>	<i>Principal Hines</i>	<i>[Signature]</i>	<i>9 minutes</i>
3 of 5	11/17/2016	11:30 AM Lunch			

2 Fire Drills after December 1:

Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Comments - Total Time of Drill
4 of 5	04/10/2017	2:00 PM		
5 of 5	05/11/2017	1:45 PM		

TORNADO (2 total):

1 Tornado Drill in March:


Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments - Total Time of Drill
1 of 2	03/16/2017	10:30 AM			

1 Additional Tornado Drill:


Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments - Total Time of Drill
2 of 2	12/01/2016	1:00 PM			

SHELTER-IN-PLACE (3 total):

1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	09/29/2016	10:15 AM	Principals Spencer & Wills		Intruder

1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	01/26/2017	1:50 PM	Principal Hines		Missing Student

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	02/28/2017	10:15 AM			

*****Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?*****

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify Total Time of Drill